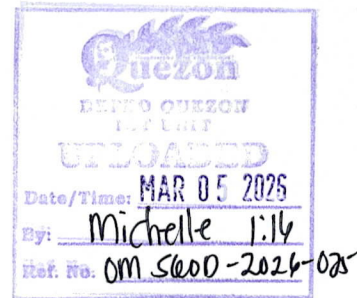




Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



04 March 2026

OFFICE MEMORANDUM
SGOD-2026- 025

ADDENDUM TO OM NO. 013, S. 2026 RE: CONDUCT OF PRIME-HRM STATUS REPORT PRESENTATION PER HUMAN RESOURCE SYSTEM (MATURITY LEVEL II)

To: Assistant Schools Division Superintendents
Division Chiefs
Division PRIME-HRM Committee/TWGs
All Others Concerned

With reference to **Office Memorandum No. 013, s. 2026**, titled Conduct of PRIME-HRM Status Report Presentation per Human Resource System (Maturity Level II), this Office announces that the **venue of the said activity** shall be at **M.I. Sevilla's Farm & Resort, Lucena City**.

For reference on the flow of the activity, please refer to the Enclosure. All other provisions stipulated in the said Memorandum **shall remain in effect**.

For guidance and strict compliance.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

LORENA S. WALONGSUMBAT, EDD.
OIC-ASDS

smemgd03/04/2026

DEPEDQUEZON-TM-SDS-04-010-005



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Enclosure to OM-SGOD No. 028, s. 2026

**CONDUCT OF PRIME-HRM STATUS REPORT PRESENTATION PER HUMAN
RESOURCE SYSTEM (MATURITY LEVEL II)**

March 6, 2026

MI Sevilla's Farm & Resort, Lucena City

Time	Activity	Person/s In-Charge
8:00 a.m. – 8:30 a.m.	Preliminaries	AVP/TWG
8:30 a.m. – 12:00 p.m.	Review of PRIME-HRM Maturity Level II Implementation per HR System: <ul style="list-style-type: none">▪ Recruitment, Selection & Placement▪ Performance Management▪ Learning and Development▪ Rewards and Recognition	<ul style="list-style-type: none">▪ ASDS Lorena S. Walangsumbat▪ AO IV/HMRO Wennie O. Gaela▪ SEPS Michelle G. Duma
12:00 p.m. – 1:00 p.m.	LUNCH BREAK	
1:00 p.m. – 3:00 p.m.	Presentation of PRIME-HRM Maturity Level II Status per HR System: <ul style="list-style-type: none">▪ Recruitment, Selection & Placement▪ Performance Management▪ Learning and Development▪ Rewards and Recognition	System-Specific Team Leads <ul style="list-style-type: none">▪ AO IV/HMRO Wennie O. Gaela▪ AO V Maria Dolores D. Atienza▪ EPS Jaime F. Zara Jr.▪ SEPS Regina V. Marino
3:00 p.m. – 5:00 p.m.	Strategic Action Planning for: <ul style="list-style-type: none">▪ Sustaining Maturity Level II Compliance▪ Gap Identification and Readiness for Maturity Level III	Division PRIME-HRM Core Team

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